

DRAFT – 3/21/2023

Memorial Plaques Policy of All Saints Church

WHEN APPROVED by the vestry and the rector, permanent memorial or honor plaques will only be installed in connection with a major capital improvement project where all members of the parish are offered the opportunity to participate in funding and naming an area, structure, or element in the new construction.

When a significant renovation or building expansion is anticipated, a list of potential memorials for underwriting, with a dollar figure, will be provided to the entire parish, with a notation as to whether the memorial or recognition would be appropriate for a plaque or for inscription in the Book of Remembrance.

The parish provides for recording other types of memorials, recognition, and donations through the church honor rolls and a Book of Remembrance.

All public recognition through a plaque or inscription on a posted parish honor roll must be approved by the vestry through the junior warden and the current rector. Exceptions are donated communion vessels as well as altar and processional components, which come under the purview of the altar guild.