

Date: Tuesday, May 17, 2022

From: Edward Neufville, III, Parish Chancellor

To: All Saints Parish Chevy Chase Vestry

Subject: Chancellor's Report & Recommendations

I have been honored and blessed to serve as Chancellor of All Saints Parish Chevy Chase since August of 2020. With the consent of the Interim Rector and Vestry of All Saints, I welcome the opportunity to continue my role as Chancellor of Parish. The following are illustrative of my activities since August of 2021:

- Reviewed employment letter/contract for Interim Rector;
- Provided counsel and legal advice to Interim Rector, & Senior Warden on church liability matters;
- At the request of Interim Rector, provided counsel and legal advice to Interim Rector on Boys Scouts of America litigation and All Saints Parish's ongoing landlord/tenant relationship; reviewed and provided legal advice and counsel on Boy Scout of America's amended facilities use agreement;
- Reviewed All Saints Parish's By-Laws and provided guidance and counsel to Senior Warden on matters relating to the role and authority of Interim Rector, and the nomination of Parish's Senior Warden in absence of a sitting Rector;
- Served as lead counsel in the matter of All Saints v. MSDE Office of Child Care; led negotiations with Maryland Office of the Attorney General in reaching settlement to restore All Saints Preschool's license;
- Provided legal advice on the appropriate and legal use of All Saints Parish Investment Funds to the Junior Warden and Treasurer;

Goals & Recommendations for 2022-2023 Term:

- All Saints Preschool Matter
 - Advise and ensure that All Saints Vestry understand their responsibilities under Article III, Section 3 of the Preschool's By-laws, which give control and fiscal responsibility, including policy, organizational structure, and oversight of the school's business to the vestry of the church
 - Ensure that pursuant to Article IV Section 4 of the Preschool's By-laws, a vestry member is appointed as member or liaison to the Advisory Board of the Preschool

- Ensure that All Saints Preschool Advisory Board is current, up to date and approved by All Saints Vestry
- General Matters
 - Remain available to leadership of church to provide advice and counsel on matters and if necessary, assist leadership in finding outside counsel with specialized knowledge on the matter at issue.