



3 Chevy Chase Circle
Chevy Chase, MD 20815

**Vestry Meeting Minutes
June 15, 2021**

ATTENDANCE					
✝	Tony D'Emidio – '22 <i>Senior Warden</i>	✝	Susan Awad – '24 <i>Clerk</i>	✝	Rev. Ed Kelaher <i>Rector</i>
✝	Eric Fedowitz – '23 <i>Junior Warden</i>	✝	Edward Neufville III – '22 <i>Chancellor</i>	✝	Rev. BJ Buracker <i>Associate Rector</i>
✝	Michael Petrucelli – '24 <i>Treasurer</i>		Phoebe Miles – '22	✝	Rev. Matthew Kozlowski <i>Associate Rector</i>
✝	Mark Pelesh – '24 <i>Co- Assistant Treasurer</i>	✝	Cynthia Bryant – '23	✝	Lois McDonald <i>Parish Administrator</i>
	David Stanley <i>Co - Assistant Treasurer</i>	✝	Kathleen Dillon – '24	✝	Smythe Kannapell <i>Comptroller</i>
✝	Chris Robinson – '23	✝	Robert Roop – '22	✝	Teri Ballou <i>Communications Manager</i>
✝	Lori Shore – '23		None <i>Assistant Clerk</i>	✝	Todd Miller <i>Business Manager</i>
			None <i>Assistant Junior Warden</i>		

A CROSS indicates that the individual was present, while an empty box indicates absence.

EXECUTIVE SUMMARY / ACTIONS AT A GLANCE	
✝ A quorum was present	✝ Rector's report
✝ Review and approval of minutes	✝ Reports from Clergy in attendance
✝ Treasurer's report	✝ Old and new business
✝ Wardens' reports	✝ Closing prayer and adjournment

DETAILS OF THE MEETING

Prayer for Wisdom, Guidance and Grace

Rev. Ed Kelaher

A quorum being present, Ft. Ed called the meeting to order at 7:08 PM. Ft. Ed led the Vestry in an opening prayer.

Welcoming and Oath of New Vestry Members

Rev. Ed Kelaher & Eric Fedowitz

Eric read the Oath of New Vestry Members and the new members (Susan Awad, Kathleen Dillon, Mark Pelesh, Michael Petrucelli and Robert Roop) repeated, which was followed by Ft. Ed welcoming the New Vestry Members. Todd provided a little history of the Oath of New Vestry Members.

Ft. Ed explained the Vestry's authority over the Church and Ft. Ed's authority and role. This distinction was very interesting and a good perspective for the New Vestry Members to hear.

Nomination and Election of 2021-22 Vestry Officers

Rev. Ed Kelaher

The Rector appoints the Senior Warden. Ft. Ed nominated Tony D'Emidio. After a motion duly made by Mark and seconded by Robert, the members of the Vestry voted 10 for, 0 against and 2 absent.

- Tony nominated Eric for Junior Warden with the election 11,0,1.
- Eric nominated Susan for Clerk with the election 11,0,1.
- Tony nominated Michael for Treasurer with the election 11,0,1.
- Susan nominated Edward for Chancellor with the election 11,0,1.
- No one was nominated for Assistant Junior Warden.
- Tony nominated Mark for Assistance Treasurer with the election 11,0,1.
- No one was nominated for Assistant Clerk.
- Tony also nominated David Stanley for Assistant Treasurer with the election 11,0,1.

Presentation of Minutes

Eric Fedowitz

The minutes from the May 18, 2021 meeting were presented for approval. A draft of the minutes had been circulated in advance of this meeting. After a motion duly made by Mark and seconded by Edward, the members of the Vestry voted unanimously:

RESOLVED: That the minutes of the Vestry meeting held on May 18, 2021 are hereby approved at this meeting, and the Vestry directed that such minutes be placed on file with the Parish records of the other meetings of the Vestry.

Treasurer's Report

Tony D'Emidio

Tony shared the month's report, with a few updates. We had a pretty good May as follows:

- May revenue was near best case
- Expenses were below budget

- May net loss of \$45K was a little above 50% of budget
- Q2 Net loss of \$78K was about 50% of budget
- YTD net loss was \$143K
- Month end cash balance was \$108K
- Today we have not drawn down any of the \$150K in Kingdom Campaign funds approved by the Vestry to meet shortfalls

Mark raised a question about the PPP loan and Smythe explained that approvals are still in the process. It seems to be a black hole regarding getting answers, but she is attempting to find out the status. Tony mentioned that he recommends we operate as if it is not coming. Smythe has intel that there are similar scenarios out there that she has heard.

Tony concluded his report.

Strategic Priorities Report

Ft. Matthew

Ft. Matthew shared information on the Strategic Plan with three initiatives to increase volunteer participation. He shared details about these three and linked the need for volunteers to these initiatives. It is a two-way street and over 2020 things were quite different. Ft. BJ has shared previously about the visiting ministries as an uptick, but overall volunteerism was down.

Ft. Matthew is interested in reinvigorating volunteerism. This is the ‘Called to Serve: Guide to Volunteering’ at All Saints. It’s about getting everyone to find their niche. The Gather, Grow and Go is folded into this, to keep the theme.

Senior Warden’s Report

Tony D’Emidio

Tony spoke of his honor to be nominated and he hopes to serve faithfully. He shared a presentation of what he has noted as the many blessings over the past year:

- Glorious ministries that blossomed
- Dedicated staff
- Growth in membership
- Outstanding leadership
- Generosity of parishioners

Tony shared his question of what plans the Lord has for us this next year:

- Share Christ’s love
- Transform lives
- Build Gods Kingdom

The conclusion was how this strategy could be delivered in six priorities covering Core and Support/foundational.

Junior Warden’s Report

Eric Fedowitz

Eric spoke of his desire to be a faithful servant of the building with all its different aged structures. He spoke to two projects that he is looking forward to providing leadership:

- Building mechanical systems improvements that can provide some cost savings

- The organ renovation project focusing on console improvements, blower repair options and the pipe realignment all under the guidance of Peter Crisafulli.

Rector’s Report

Rev. Ed Kelaher

Ft. Ed offered up his time to the new Vestry members to explain a little of who they are.

Reports of Clergy in Attendance

Ft. Matthew waived his report, but asked for prayers for his 15th anniversary and his 10th year ordination to the Ministry.

Ft. BJ shared what he over sees for those who were not aware, with the big things he sees as Zoom Around the World. Prayer ministries are coming back and the visitation teams are working to get flowers delivered to shut ins. Some prayers were requested for some of our Parishioners.

Old Business/ New Business

All

None was brought up.

Adjournment and Prayer

There being no further business to discuss, with a motion duly made by Chris and seconded by Robert, the meeting adjourned at 8:45 PM followed by Ft. BJ leading the Vestry in a closing prayer.

Action Items

All

Following is the current list of action items.

No.	Action Items	Lead	Date Assigned	Target Date
2	Discuss Vestry oversight of the Strategic Plan	P. Miles, C. Wade, T. D’Emidio, E. Fedowitz	8/18/20	September Vestry meeting
3	Develop plan for a ‘Volunteer Day’ in the Spring	R. Wilson	12/17/19	TBD (pending COVID)
6	Review implications of indemnification provisions under ASP and Parish bylaws	R. Wilson	3/19/19	As soon as practicable
7	Provide bids to refurbish organ for consideration and approval by Vestry	C. Fiegl	2/19/19	As soon as practicable